



Gi Group is currently seeking to strengthen its client's Shared Services team by recruiting an **Accounts Receivable (m/f)** fluent in English and French.

Main Responsibilities:

- Maintain precise day-to-day allocation on the ERP - SAP - for all customer incoming payments, along with verifying, classifying, and recording data.
- Ensure compliance with financial policies, bookkeeping procedures, accounting principles, and company standards.
- Identify, indicate deviations, and report to the Accounts Receivable Manager.
- Foster good operational, day-to-day relationships with customers and suppliers.
- Analyze and justify customer statements of accounts and balances.
- Investigate and resolve irregularities in incoming payments and customer open items.
- Generate and deliver activity reports (closing reports) to internal departments.
- Participate in the follow-up of customers' accounting performance indicators.

Profile:

- Technical and professional studies in Finance, Economics, Accounting, Management, or Audit, preferably with a high-level education or equivalent.
- Proven experience in Accounts Receivable or a similar position (Accounts Payable, General Ledger, Treasury), minimum of 1 year.
- Fluency in Microsoft Office Suite, with a focus on Excel.
- Proven experience with SAP or other similar ERP systems.
- Proficiency in both French and English (mandatory).

Benefits:

- Direct work contract with our client.
- Integration into a company operating in the international market.
- Work in a young and dynamic team.
- Work Schedule: 8 hours per day, from 8:30 am to 5:30 pm, Monday to Friday.
- Location: Miraflores.
- The first month is fully in the office; afterward, a hybrid system will be implemented.

If this opportunity excites you and fits your profile, send us your application!

Build your career with us!

Interested candidates, in compliance with the provisions of Regulation (EU) 2016/679 (GDPR), are invited to read the privacy policy at pt.gigroup.com> Candidate Privacy Policy.

As part of Gi Group Holding, Gi Group recognizes and respects the diversity of people and believes that providing equal opportunities through fair processes based on meritocracy and professional competence, valuing the diversity of similarities and differences that create the uniqueness of each person, and promoting a culture of inclusion by eliminating factors that discourage or hinder access, permanence, and growth in the labor market is fundamental to its success. Discover our Global High-Level Policies at gigrouholding.com/portugal> Social Commitment. GI Group thus complies with the legal provisions of Law 4/2019, of January 10.